



REQUEST FOR CREDIT APPLICATION/TERMS

Please complete and sign the attached credit application, without the complete application your account will not be eligible for review for terms. If your purchases are considered tax exempt please complete the attached CRT-61 form, if the CRT-61 is not completed we are required by law to charge sales tax for sales made within the state of Illinois. You may email your completed application to accounting@packagingwholesalers.com. We look forward to working with you!

Company Name: _____

Telephone No. _____ Fax No. _____

Address: _____

Billing Address: _____

Legal Structure:

Corporation Partnership Sole Proprietorship LLC

Corporate Officers/Partner: _____

Controller Name/Email: _____

All Invoices are emailed electronically please provide an email address (s) you would like invoices emailed to _____

DUNS #: _____



=====REFERENCES=====

- 1. Credit Reference _____
Account No. _____ Contact _____
Telephone No. _____ Fax No: _____
- 2. Credit Reference _____
Account No. _____ Contact _____
Telephone No. _____ Fax No: _____
- 3. Credit Reference _____
Account No. _____ Contact _____
Telephone No. _____ Fax No: _____
- 4. Credit Reference _____
Account No. _____ Contact _____
Telephone No. _____ Fax No: _____

Our Terms are Net 30

I hereby certify that all the information on this form is correct. All invoices are due within 30 days. Credit services will be automatically suspended at 45 days. If our company defaults on payment of any outstanding valid invoices, we agree to pay for TPWs' attorney fees, collection expenses, and all court costs arising from our failure to pay. By my signature below, I acknowledge that I have read and agreed to the terms, conditions and disclosures which are part of this application and that I am authorized by the above named company to sign this application on their behalf.

Signature: _____ Printed Name: _____
Title: _____ Date: _____



=====BANK AUTHORIZATION=====

Bank Name: _____

Telephone No. _____ Fax No. _____

Bank Address: _____

To Bank Personnel

Checking Account # _____ Company Name: _____

For the purpose of establishing Terms with The Packaging Wholesalers we authorize you to release information on our commercial accounts.

Signature: _____ Printed Name: _____
Title: _____ Date: _____

***** TO BE COMPLETED BY BANK*****

Checking Open Date: _____ Avg Balance _____

NSF/Return Checks Y N Rating on Account

Loan Open Date _____ High Credit _____

Secured Y N Collateral: _____

Past Due Amount _____ Balance Owing _____

Return fax/email (email preferred):
(630) 237-4810 / accounting@packagingwholesalers.com



CRT-61 Certificate of Resale

Step 1: Identify the seller

1 Name _____

2 Business address _____

City State Zip

Step 2: Identify the purchaser

3 Name _____

4 Business address _____

City State Zip

5 Complete the information below. Check only one box.

The purchaser is registered as a retailer with the Illinois Department of Revenue. _____ - _____.
Account ID number

The purchaser is registered as a reseller with the Illinois Department of Revenue. _____ - _____.
Resale number

The purchaser is authorized to do business out-of-state and will resell and deliver property only to purchasers located outside the state of Illinois. See Line 5 instructions.

Step 3: Describe the property

6 Describe the property that is being purchased for resale or list the invoice number and the date of purchase.

Step 4: Complete for blanket certificates

7 Complete the information below. Check only one box.

I am the identified purchaser, and I certify that all of the purchases that I make from this seller are for resale.

I am the identified purchaser, and I certify that the following percentage, _____ %, of all of the purchases that I make from this seller are for resale.

Step 5: Purchaser's signature

I certify that I am purchasing the property described in Step 3 from the stated seller for the purpose of resale.

Purchaser's signature Date

Note: It is the seller's responsibility to verify that the purchaser's Illinois account ID or Illinois resale number is valid and active. You can confirm this by visiting our web site at tax.illinois.gov and using the Verify a Registered Business tool.

General information

When is a Certificate of Resale required?

Generally, a Certificate of Resale is required for proof that no tax is due on any sale that is made tax-free as a sale for resale. The purchaser, at the seller's request, must provide the information that is needed to complete this certificate.

Who keeps the Certificate of Resale?

The seller must keep the certificate. We may request it as proof that no tax was due on the sale of the specified property.

Do not mail the certificate to us.

Can other forms be used?

Yes. You can use other forms or statements in place of this certificate but whatever you use as proof that a sale was made for resale must contain

- the seller's name and address;
- the purchaser's name and address;
- a description of the property being purchased;
- a statement that the property is being purchased for resale;
- the purchaser's signature and date of signing; and
- either an Illinois account ID number, an Illinois resale number, or a certification of resale to an out-of-state purchaser.

Note: A purchase order signed by the purchaser may be used as a Certificate of Resale if it contains all of the above required information.

When is a blanket certificate of resale used?

The purchaser may provide a blanket certificate of resale to any seller from whom all purchases made are sales for resale. A blanket certificate can also specify that a percentage of the purchases made from the identified seller will be for resale. In either instance, blanket certificates should be kept up-to-date. If a specified percentage changes, a new certificate should be provided. Otherwise, all certificates should be updated at least every three years.

Specific instructions

Step 1: Identify the seller

Lines 1 and 2 Write the seller's name and mailing address.

Step 2: Identify the purchaser

Lines 3 and 4 Write the purchaser's name and mailing address.

Line 5 Check the statement that applies to the purchaser's business, and provide any additional requested information.

Note: A statement by the purchaser that property will be sold for resale will not be accepted by the department without supporting evidence (e.g., proof of out-of-state registration).

Step 3: Describe the property

Line 6 On the lines provided, briefly describe the tangible personal property that was purchased for resale or list the invoice number and date of purchase.

Step 4: Complete for blanket certificates

Line 7 The purchaser must check the statement that applies, and provide any additional requested information.

Step 5: Purchaser's signature

The purchaser must sign and date the form.

Texas Sales and Use Tax Exemption Certification

This certificate does not require a number to be valid.

Name of purchaser, firm or agency	
Address (Street & number, P.O. Box or Route number)	Phone (Area code and number)
City, State, ZIP code	

I, the purchaser named above, claim an exemption from payment of sales and use taxes (for the purchase of taxable items described below or on the attached order or invoice) from:

Seller: _____


Street address: _____ City, State, ZIP code: _____

Description of items to be purchased or on the attached order or invoice:

Purchaser claims this exemption for the following reason:

I understand that I will be liable for payment of all state and local sales or use taxes which may become due for failure to comply with the provisions of the Tax Code and/or all applicable law.

I understand that it is a criminal offense to give an exemption certificate to the seller for taxable items that I know, at the time of purchase, will be used in a manner other than that expressed in this certificate, and depending on the amount of tax evaded, the offense may range from a Class C misdemeanor to a felony of the second degree.

	Purchaser	Title	Date
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NOTE: This certificate cannot be issued for the purchase, lease, or rental of a motor vehicle.

THIS CERTIFICATE DOES NOT REQUIRE A NUMBER TO BE VALID.

Sales and Use Tax "Exemption Numbers" or "Tax Exempt" Numbers do not exist.

**This certificate should be furnished to the supplier.
Do not send the completed certificate to the Comptroller of Public Accounts.**